

School Handbook
2026-2027

Lead, Love, Serve



Vegas Valley Adventist Academy
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Las Vegas, Nevada 89146
702-871-7208
Website: www.vvaa4u.org

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INTRODUCTION

Welcome to Vegas Valley Adventist Academy (VVAA) in Las Vegas, NV. VVAA is owned and operated by the Nevada Utah Conference of Seventh Day Adventist (NUC). VVAA is seeking to develop a new culture. There will be written policies, procedures, and rules designed to create a healthy school culture. Decisions will be based on what is best for students.

VVAA is committed to building a diverse, equitable, and inclusive school. We seek to enable all members of the school community to contribute to an environment characterized by equality of respect and opportunity.

HISTORY

Vegas Valley Adventist Academy was established in July 2020 to provide Adventist Education to Las Vegas Adventist families and to the community at large. Due to financial constraints, it was decided by the school boards of the Abundant Life Christian Academy and the Las Vegas Junior Academy along with the NUC leadership to discuss effective ways to provide Adventist Education by consolidating educational resources and creating a new school reflecting all the constituents of the Las Vegas Valley. Through the collaboration of the school boards and constituents of The Abundant Life Christian Academy, Las Vegas Junior Academy, and the Nevada Utah Conference leadership, the schools were voted closed, and a new school was established to consolidate the educational resources of the Las Vegas Valley.

Vegas Valley Adventist Academy is a part of the world-wide Seventh-day Adventist educational system which includes, elementary and high schools, colleges, and universities around the globe. Together we are engaged in a Journey to Excellence which values innovation and continuous improvement.

Our Aim: Our aim is to provide an opportunity for students to accept Christ as their Savior, to allow the Holy Spirit to transform their lives, and to fulfill the commission of preaching the gospel to the entire world. VVAA is a Christ-centered school that creates a learning culture that reflects and reinforces Christian values and enables each student to become an independent and effective learner uniquely prepared for further academics and daily living.

Mission Statement: Our mission is to honor God by striving for academic excellence and character development and to grow positive relationships with our community and each other.

FACULTY AND STAFF

Administration

Principal: Dacyl Galicia-Silveira	Phone: 702-871-7208	Email: admin@vvaa4u.org
Business Manager: Karla Rojo	Phone: 702-871-7208	Email: rojo@nevadautah.org
Admin. Asst./Registrar:	Phone: 702-871-7208	Email:

Faculty

TK and Kindergarten:	Dacyl Galicia-Silveira	Email: dgaliciaSilveira@vvaa4u.org
1 st and 2 nd grade:	Tai Stamp	Email: tstamp@vvaa4u.org
3 rd and 4 th grade Homeroom:	Susana Gonzalez	Email: sgonzalez@vvaa4u.org
5 th and 6 th grade Homeroom:	Cassie Navarro	Email: cnavarro@vvaa4u.org
7 th and 8 th grade Homeroom:	Melanie Contreras	Email: mcontreras@vvaa4u.org
9 th and 10 th grade Homeroom:	Edward Simanton, PhD	Email: esimanton@vvaa4u.org

Board of Trustees (B.O.T.)

Board of Trustees Chair:	Carlos Camacho	Email: ccamacho@nevadautah.org
NUC Superintendent:	Heidi Jorgenson	Email: hjorgenson@nevadautah.org

SCHOOL INFORMATION

Office Hours

Monday through Thursday: 7:30 A.M. – 3:30 P.M. Friday: 7:30 A.M. – 12:15 P.M.

School Hours

Monday through Thursday: 8:00 A.M. – 3:30 P.M. Friday: 8:00 A.M. – 12:00 P.M.

After School Care Hours

Monday through Thursday: 3:45 P.M. – 6:00 P.M. Friday: 12:15 P.M. – 5:00 P.M.

ADMISSIONS

Registration.

Parents and students seeking admission agree to support VVAA's principles, programs, and personnel and to act in harmony with the standards, requirements, and philosophy of the school. The Admissions Committee reserves the right to refuse admittance to any student who does not exhibit behavior in harmony with VVAA's principles.

Although VVAA is designed to educate Seventh-day Adventist students, we seek a diverse student population which shares our school mission and educational philosophy. Therefore, VVAA is committed to educate students from the community who exhibit a positive attitude towards school, are actively engaged in classroom learning, and desire a quality education in a Christian environment.

Guidelines/Principles.

- Foster a school culture and climate that is welcoming, understanding, caring, and respectful as well as a safe and secure learning environment that is motivating for all students.
- Acknowledge, celebrate, and further develop the strengths of all students.
- Enable each student to develop a sense of personal and cultural identity that is confident, receptive, and respectful towards others.
- Ensure collective responsibility for the teaching and learning of all students.
- Nurture a culture of trust and collaboration among faculty.
- Increase a sense of belonging in the school
- Ensure a culture of quality
- Implement best practices of customer service

You have chosen to attend a school where students are expected to:

- Work hard with integrity
- Be accountable for their work and behavior
- Be active participants in their learning

Teachers are expected to:

- Set clear expectations and expect students to rise to the challenge of the classroom.
- Treat students, parents, and staff with respect.

New Students.

Registration/Enrollment of a new student may occur at any time during the school term. All new students must submit a copy of their birth certificate, current report card, recommendation forms, and an updated immunization record. New students will need a school physical completed in the State of Nevada, unless they have had a physical in another state within the past year. All forms, Paper and JupiterEd (<https://login.jupitered.com/login/>), our student information system for documenting student Attendance, Behavior, Progress Reports, Grades, Information, etc., and information must be submitted before the Admissions Committee can act upon a new student's application. **Testing is required for new students.** A testing date will be scheduled after all forms are completed.

Students may not attend classes until all hardcopy and online documents are submitted. Parents also must have logged into JupiterEd and checked the text message box. Texts are necessary for parents to become aware of important information and/or time-sensitive information send by VVAA staff. VVAA commits to not abusing this privilege.

Admission Process.

1. Payment of the application fee as determined by the school board. This fee will be absorbed into the registration fee total if paid within the first 30 days from application. Application link will be sent for initial student information.
2. Fill out a Student Records Request Form.
3. Completion of two recommendation forms.
4. Interview with student/parent by the Administration. Student name goes to the Admissions Committee for a vote. Once voted, registration link is sent to parents.
5. Registration fee to be paid.
6. Proper completion/availability of all official required documents (i.e. application, report card, immunization records, etc.)
7. Student data and verification of placement from previous school, assessment.
8. Financial clearance from the previous school (if applicable).
9. Completion of VVAA hard copy paperwork.
10. Student Assessment by VVAA Staff: An age-appropriate assessment test in reading and math will be given to each new student to determine grade readiness. Assessments are a required part of the registration process and must be completed to be considered for acceptance.

Returning Students.

Returning students must submit a completed set of application forms (JupiterEd and hard copies paperwork), the registration fee, and an updated copy of immunizations (if changes have occurred).

NOTE: All students whether new or returning must have a zero-balance remaining on their previous school's account (last year's account for returning students) before they can enroll in VVAA.

The following is what will be assessed for acceptance into the next school year:

1. Satisfactory completion of the prior school year.
2. Current financial accounts.
3. Up-to-date health records.
4. Compliance with behavioral standards.

For All Students.

Admissions to VVAA may be determined by the Admissions Committee based upon the recommendation of the Administration. The Admissions Committee reserves the right to refuse admission based upon:

1. Failure of parents and/or students to support VVAA's Mission, Philosophy, Goals, and Student Conduct Agreement.
2. Behavioral record.
3. Academic record.
4. Attendance record.
5. Outstanding school account with VVAA or previous school. Financial clearance and approval are necessary.
6. Request to transfer from another local school any time during the first or second semester of the school year.

Non-Discriminatory Acceptance Policy.

VVAA reserves the right to admit or deny admittance based on the information obtained during the admissions process. Students will not be denied entrance to VVAA based on the guidelines of the Nevada Utah Conference of Seventh-day Adventists non-discriminatory acceptance policy. People of all races, faiths, languages, etc. are welcome to attend VVAA so long as adherence to the mission and policies set forth in this document are followed.

All students are accepted on a probationary period for the first 9 weeks. Students transferring must have no outstanding account from previous schools and must provide satisfactory scholarship and citizenship recommendations from their former school. Satisfactory records of physical and mental health must be provided or made available. A physical exam is required, or evidence of a physical exam completed during the current school year. Achievement tests will be required for acceptance before final consideration.

New or transfer students must complete an application to enter any of the grades by completing the appropriate application forms and process. The Admissions Committee will take a vote to accept students. Students and families will be notified of acceptance in order to finalize the registration fee payment within 30 days of the admissions fee being paid, so the admissions fee is absorbed into the registration fee.

Full Classrooms.

Each class has a capacity limit in terms of the number of students it may successfully accommodate. If a classroom becomes full, a waiting list will be generated with priority given in the following order:

- Returning students who are pre-registered
- Siblings of current students registered
- New students who are pre-registered
- Registration date

Transitional Kindergarten (TK), Kindergarten, and Other 1st time Students.

- Transitional Kindergarten – In accordance with Nevada State law a child entering TK in a private school shall be 4 years old and 9 months by the first day of school.
- Kindergarten – 5 years old by the first day of school,
- 1st & 2nd grade – 6 & 7 years old respectively – by the first day of school.
- **The school may waive this entrance policy if a child has completed a kindergarten program at school in another state at the 1st grade level. Parents understand that another school or another school system, may choose not to wave this Nevada policy, if student transfers out before 3rd grade. This applies to all grade levels.**

PLEASE NOTE: Any student attempting to enroll in a different school before 3rd grade, may be forced to repeat a grade if the student was not the legal age provided by Nevada State law by the first day of school.

School readiness, a term used frequently in the pre-school and kindergarten setting, means that a child is ready to enter a formal, social educational environment. To do this, a child should have the ability to:

- Work independently
- Have a good relationship with other children of the same age
- Learn and participate in structured situations such as plan and story reading
- Focus and listen to one central person in the classroom
- Learn (have the necessary social skills/ability) in a co-operative learning environment where children learn from teachers and from one another
- Play with other children (wait their turn in line, etc.)
- Manage personal needs (children must be toilet trained before admittance to the program)

VVAA reserves the right to request a student withdraw if they are unable to meet developmentally appropriate behaviors. Students enrolled in TK, Kindergarten, and 1st grade must meet the minimum age required for the respective grade.

Student Acceptance.

As stated in the non-discriminatory acceptance policy, Vegas Valley Adventist Academy “people of all races, faiths, languages, etc. are welcome to attend VVAA”. Vegas Valley Adventist Academy is essentially “mainstream,” meaning that we generally teach age- and grade-level appropriate subject matter and do not offer Resource or Special Education classes.

An additional strength of our school is that our faculty are trained and experienced in providing Differentiated Instruction which allows and enables them to tailor curriculum to individual student learning styles, needs, and pace, if/when/where necessary.

Vegas Valley Adventist Academy lacks the resources to offer the necessary services to children with special needs, learning disabilities, or emotional disorders. However, VVAA staff will do their best to help all students in their learning.

VVAA is not currently equipped to meet the needs of students with significant behavioral or academic problems. Admission of students with an IEP or 504 plans will be reviewed individually to see if accommodations can be made.

Student Withdrawal.

Should you choose to withdraw your child from attending VVAA, we ask that you complete a withdrawal form for us to keep in our records. To withdraw, prior written notification is needed to give time to secure progress of final grades from the teacher, turn in textbooks, and receive financial clearance from the business office. Records will not be released until these steps are completed and there is no outstanding balance on the student’s account. The principal or board chair may also request an exit interview. Please refer to the financial page for guidelines regarding any refunds.

ACADEMIC INFORMATION

Curriculum.

The curriculum at all levels reflects the philosophy and objectives of Seventh-day Adventist education. It incorporates an awareness of the principles of human growth and development, encouraging, guiding, and sustaining the students as they seek to understand themselves and to relate to their fellow human beings and to their Creator. The textbooks and course material used throughout the school follow the recommendations of the Office of Education for the General Conference of Seventh-day Adventists and the state of Nevada.

Textbooks.

Students are expected to use their textbooks in a responsible manner. Therefore, the student must make restitution for any damage to a textbook.

Testing. *Achievement Tests.*

All students participate in MAP testing which is given three times a year to monitor progress and adjust teaching as needed. All students should be in school during this time. This test is used to help identify each student's relative strengths and weaknesses to meet individual student needs.

HIGH SCHOOL INFORMATION

PLEASE NOTE

As of this time (March 2025) our 9th-10th grade classroom is suspended and a waiting list is being generated until we have sufficient students registered to attend.

Course Sequence.

The following courses by class, plus electives sufficient to equal at least 60 credits are recommended in order to graduate in four years. Approval of the Academic Standards Committee must be obtained for a change in sequence and must be made by request before the start of the school year.

Freshmen	Carnegie Credits	Sophomores	Carnegie Credits
Religion 1	1 credit	Religion II	1 credit
Algebra 1	1 credit	Geometry	1 credit
English 1	1 credit	English II	1 credit
Physical Science	1 credit	Biology	1 credit
Computer Applications	1 credit	World History	1 credit
Health	0.5 credit	Physical Education	1 credit
Physical Education	1 credit	Career	0.5 credit
Yearbook	0.5 credit	Yearbook	0.5 credit

School Elected Office Eligibility.

VVAA emphasizes the development of leadership and offers opportunities for students to grow that skill. In order to be eligible for an elected office, students must have a minimum of 3.50 GPA. All school elected officers must maintain at least a 3.50 GPA to retain their offices. Moreover, their citizenship grade should be a B or higher. The rule applies to all NJHS/NHS and school offices. The student's status in meeting this criteria will be reviewed each semester.

If a student is put on an attendance contract (see the attendance policy) from the registrar, the student will be removed from the office.

ELECTRONICS USE

Cell Phones.

Personal cell phones will be taken at the beginning of the day and returned at the end of the day, if deemed necessary by administration and staff. A form will be sent home and it can be found in the Appendix of this handbook. Student cell phone use is not allowed during school hours except when authorized and supervised by school staff. Students may use their cell phones before or after school (permission required for those in after school care). If a student needs to make a call during school hours, it must be done by permission and in the presence of a staff member. If parents need to reach their child during school hours, they can call the school office.

Consequences. If a cell phone is used without permission and/or during times not allowed, the cell phone will be confiscated and kept in the office until the end of the school day. If cell phone is taken away twice, parents must come to the office to pick it up.

Electronics.

Nonverbal, oral or written communication, on and off campus, including video, pictures and graphics on classroom computers, personal computers, smart-phones or other devices, must demonstrate a positive purpose and basic Christian principles of decency.

Should the school become aware that a student has been communicating inappropriate content on or off campus or misrepresenting the Christian values of the school in communication; the student will be subject to disciplinary action.

Absolutely no handheld games or music players are allowed at school, and if found will be confiscated. The school is not responsible if personal electronic equipment which students have brought to school is lost, broken or stolen.

SMART Watches.

They will not be allowed, unless it is used as a medical device and a doctor's note explaining the specific need is on file. **Consequences.** If a cell phone is used without permission and/or during times not allowed, the cell phone will be confiscated and kept in the office until the end of the school day. If cell phone is taken away twice, parents must come to the office to pick it up.

Computer Use.

Usage agreement and policy is signed in the admissions packet, as well as with classroom teachers. Parents and students will need to sign acknowledgment of understanding of the policy. The following rules and policies provide general guidance concerning the use of VVAA's computers or personal computers within our campus and for school use. This list does not attempt to describe every possible prohibited activity by students.

A. Consequences for Violation of Computer Use Policy and Rules:

Student use of VVAA's computers, networks and Internet services is a privilege, not a right. Compliance with policies and rules concerning computer use is mandatory. Students who violate these policies and rules may have their computer privileges limited, suspended or revoked. The staff and/or school board shall have the final authority to decide whether a student's privileges will be limited, suspended, or revoked based upon the circumstances of the particular case, the student's prior disciplinary record, and any other pertinent factors.

Students utilizing their personal computers accept the installation of VVAA's monitoring computer program in personal computers and agree not to hold the school responsible for any losses due to their personal equipment being destroyed at school for any reason.

B. Acceptable Use:

VVAA's computers, networks and Internet services are provided for educational purposes consistent with its educational mission, curriculum and instructional goals. All policies, school rules and expectations concerning student conduct and communications apply when students are using computers. Students are also expected to comply with all specific instructions from teachers and other school staff when using the school's computers.

C. Prohibited Uses:

Examples of prohibited use include, but are not limited to, the following:

1. Accessing Inappropriate Materials - Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials.
2. Illegal Activities - Using school computers, networks and Internet services for any illegal activity, including copyright infringement. VVAA assumes no responsibility for illegal activities of students while using school computers.
3. Plagiarism - Representing as one's own work any materials obtained on the Internet (such as term papers, articles, music, etc.). When Internet sources are used in student work, the author, publisher and web site must be identified.
4. Non-School-Related Uses - Using VVAA's computers, networks and Internet services for non-school-related purposes such as emails, social media, etc.
5. Misuse of Passwords/Unauthorized Access - Sharing passwords, using other users' passwords, and accessing or using other users' accounts.
6. Malicious Use/Vandalism - Any malicious use or harm to VVAA's computers, networks and Internet services, including but not limited to hacking activities and creation/uploading of computer viruses.

D. No Expectation of Privacy:

VVAA's computers remain under the control, custody and supervision of VVAA staff at all times. Students have no expectation of privacy in their use of school computers, including e-mail, stored files and Internet access logs.

E. Compensation for Losses, Costs and/or Damages:

The student and his/her parents are responsible for compensating VVAA for any costs due to damages incurred while the student is using VVAA's computers. VVAA assumes no responsibility for charges or costs incurred by a student while using school computers.

COMMUNICATIONS

Office Hours.

Individuals who wish to make an appointment with administrative staff are urged to call during regular office hours, 7:30 a.m. - 3:30 p.m. Monday through Thursday, and 7:30 a.m. - 12:15 p.m. on Fridays.

Personal Calls.

If a phone call becomes necessary, a student must acquire a phone pass from their teacher to use the front office phone. Parents should not contact students by phone. The administrative office will deliver messages to the students.

Visitors.

All individuals wishing to visit must check in at the office. If another student or child wishes to visit, please make prior arrangements 1 week in advance with the office and classroom teacher. Visitor sign in forms are in the office.

Student Information for Parents/Guardians.

JupiterEd. (<https://login.jupitered.com/login/>), our Conference software program for documenting student Attendance, Behavior, Progress Reports, Grades, Information, etc. Parents will be given access to their child(ren)'s account and will be emailed grades on a weekly basis (every Wednesday), if parents check the box on their JupiterEd profile during enrollment.

A report card for all students will be issued after each nine-week period. We urge parents to check the text notification box on JupiterEd to ensure communication is received (in a timely manner) every Wednesday. We are looking into the possibility for parents to receive translation to Spanish for JupiterEd communications other than just for the Report Cards.

School Hours and Attendance Guidelines.

All students enrolled in school are expected to be punctual and regular in attendance. The school year consists of one hundred-eighty (180) school days. We encourage parents not to take their children out of school for vacation or for other reasons. It is recommended that medical appointments be scheduled after school or during school breaks.

School hours.

8:00 A.M. - 3:30 P.M. Monday through Thursday, and 8:00 A.M. - 12:00 P.M. on Friday.

Drop off.

Students should arrive before 8:00 a.m, but not before 7:30 a.m. and report directly to the staff on duty.

Pick up.

Students should be picked up by 3:30 p.m. and aftercare charges will apply starting at 3:45 p.m. Fridays at 12:15 p.m.

In order to maintain safety and reduce confusion, please remain in the foyer or car pick-up line. Please do not request that your student is sent out prior to 3:15 p.m., unless absolutely necessary and pre-arranged with office staff. Staff will communicate with each other to send students to the front office as the parent arrives. Please understand that occasionally students may be released a few minutes late as they attend to the day's final responsibilities. Your child must be picked up by an approved guardian. Please do not send siblings or non-listed guardians to pick up your children. You can fill out a list of approved guardians at registration or at the office.

Please remember to drive 5 mph and be on alert at all times through the school grounds as we have many small children around and want to ensure their safety.

ATTENDANCE

Tardies.

Students are expected to be in their seats and ready to begin class at 8:00 a.m. Students who are not in class at 8:00 a.m. will be considered tardy.

Absences.

It is usual practice that a student may be absent from, or tardy to school only when he/she is sick, at a medical appointment, attending the funeral of a relative, or a pre-approved church activity. A written excuse from a parent or guardian is required for each absence, and the specific reason for the absence should be stated.

Excused Absences.

Schoolwork may be made up for excused absences with no grade penalty. Students will be given one day (from the day of return) for each day of absence to make up work. To receive an excused absence, students should bring a note from home explaining the absence. In the case of illness or a doctor's appointment, a doctor's note is preferred. The following reasons are considered valid excuses for school absence: Illness of the student, death in the family, medical appointments, educational, church trips, unforeseen circumstances, etc.

SCHOOL ATTIRE

All VVAA students must wear uniforms. Uniforms are to be clean and neat, appropriately sized, and worn as they were designed. The uniform should reflect a positive attitude of pride in self and school. Parents are expected to support the school's efforts by not allowing exceptions to the uniform policy. The uniform must be free of holes, rips, tears, etc.

The school uniform must be worn during all school hours. Every student must be in complete uniform each school day. No student can dress out of uniform during any time that he/she is on campus, except for PE or school designated free dress/spirit wear days, see guidelines below. If a child is sent to school without the dress code, the child may be sent home to change, or will be asked to change or go home for the day.

Out of Uniform fees: \$1.00 per uniform violation.

PE. UNIFORMS ARE REQUIRED FOR 5TH - 10TH GRADES ONLY.

Uniform policies are in effect even during off campus activities and specific events for 7th-10th grades, like choir performances, etc. and during weekend activities on campus and off campus. A higher fee, \$10, will be assessed for students who choose to challenge this policy.

Uniforms are to be purchased at *Embroider Here & More*. You may call *Embroider Here & More* at 702-589-0779 or email the business at embroiderhereandmore@gmail.com.

Chapel Dress Uniform...

In addition to the above, the following standards are expected to be followed:

Pants.

Navy blue or Khaki

Shorts.

Shorts to be worn will be Bermuda style and length, an inch above the knee.

Skirts.

Navy blue or Khaki. Skirts cannot be shorter than 1 inch above the knee.

Class T-Shirt.

Wednesday uniform.

Shirts.

Shirts are polo in forest green, navy blue, or gold. They must have VVAA's logo.

Jackets/Sweaters/Hoodies.

All sweaters, or hoodies must be VVAA uniform with logo. Jackets must be solid black or navy blue. Jackets **CANNOT** have any writing on them or special designs. They must be solid color.

Shoes.

Acceptable:

- Closed-toe, strapped, or closed heel shoes.
- Tennis shoes for all physical education classes.

Not Acceptable:

- Flip-flops, sandals, or open-toe shoes.
- Shoe with heels or soles over two inches high.
- Shoes with lights, wheels, etc.

Hair.

Hair should be clean, well-managed, natural color, non-distracting and not an extreme cut.

Accessories.

- Physical appearance or grooming that is deemed by the school administration to be distracting from the learning process or the school climate is not allowed.
- If a student wears any accessories, such as jewelry, scarves or hair accessories, that the school administration deems inappropriate or distracting to the student or other students, the student may be asked to store the item(s) in their backpack for the duration of the school day.

Hats.

Hats, caps, bandanas, or forehead bands are not to be worn at all. Students cannot wear hoodies while in functions and the classroom. Beanies and hoods will be allowed during the cold winter days outside.

Make-up.

Make-up and nail color must be natural shades.

Important.

Jeans, sweatpants, leggings (as stand-alone bottoms), spandex, cut-offs, etc. do not comply with the school's uniform.

Students wearing inappropriate or immodest clothing outside the specified uniform will be asked to change or go home for the day.

Students are encouraged to express their personality and fashion through their selection of socks, shoes, hair accessories, and outerwear (e.g., coats, mittens, snow hats).

VVAA maintains a selection of used uniforms consisting of hand-me-downs from families who no longer needed those sizes. If you are in need of uniforms and would like to use the school's on-hand supplies or if you would like to donate uniforms, please contact the Front Office.

Student will abide by dress code policy on and off campus activities, unless specifically directed for special activities or field trips.

School Related Function Attire for 5th-10th Grade Students.

1. Shades of shirts must be correct and correct uniform expected for off campus activities.
2. Uniform violation fees will be assessed when out of uniform.
3. Dress code expectations apply when school related functions such as choir performances, off campus activities:
 - a) Please see Accessories Policy above.
 - b) Skirts, shorts and dresses not higher than an inch above your knee
 - c) No spaghetti straps or strapless

FREE DRESS DAY GUIDELINES

Sometimes students may be rewarded with free dress days. Free dress is only allowed on days designated by staff, otherwise students must be in the uniform dress code listed above.

Requirements.

1. Students must be in compliance with the Free dress code policy prior to entering the school and continue until the end of the school day.
2. All clothing must be properly sized, modest and unrevealing in cut, fit, and texture.
3. Modesty is expected at all times at any school event or function including any co/extra-curricular activities.

Tops.

Acceptable Styles.

- Collared or crew necks (plain or tasteful designs)
- Sweaters and sweatshirts
- Tops with brand name logos (unless offensive)
- Tops with name of college teams or professional teams
- Tank tops with 2 inch wide straps

Unacceptable Styles.

- Tank tops with spaghetti straps
- Thin, plain white t-shirts
- Shirts with offensive words or pictures
- Shirts with media advertising or political references

Pants, Skirts, and Dresses.

Acceptable Styles.

- Denim/ Jeans
- Slacks
- Neat sweatpants
- Long, modest shorts during warm weather
- Capri pants
- Girls' skirts and dresses must be modest in length. Girls' dresses should be of modest length, tightness, and appearance. Additional modesty guidelines include no visible midriff, no low cut, no backless.
- Girls are to wear shorts under skirts or dresses.
- Pants, Skirts, and Dresses

Unacceptable Styles.

- Pants or shorts with writing on the backside
- Leggings (as stand-alone bottoms), spandex, cut-offs, etc.

STUDENT HEALTH AND SAFETY

Sun Exposure/Sunscreen Policy

Vegas Valley Adventist Academy follows Nevada state law (SB 159) allowing students to possess and self-apply sunscreen (SPF 30+) at school and encourages sun-safe practices like wearing hats/sunglasses and seeking shade to prevent skin cancer.

Sun Safety Recommendations for Nevada (2025):

- Use broad-spectrum SPF 30+ sunscreen, reapplying every 2 hours, especially in Nevada's intense UV environment.
- Seek shade, especially between 10 a.m. and 4 p.m., wear protective clothing, hats, and UV-blocking sunglasses.
- Be extra vigilant in winter due to snow reflection and high altitude.

Safety Drills.

Safety drills are conducted monthly. Students are asked to walk to designated area of the school campus to allow for emergency vehicles to have a clear path to the buildings and to ensure student safety. **School Delays or Closings.**

If there is a question as to whether the school is to be delayed or closed, parents and students should be expected to be advised by the principal/staff regarding such delays or closings through our *JupiterEd* communication system. In *JupiterEd*, under Logins & Alerts, bottom page, under Notifications, parents must click on the check box to receive text notifications.

Roller blades/Skateboards/Skates.

Skateboards, roller skates or in-line skates are not permitted on campus at any time.

School Lunches.

The Seventh-day Adventist Church recommends a healthful, vegetarian diet. All students are encouraged to bring a well-balanced lunch each day.

Behavior Expectations.

Good behavior and good manners are expected at all times. Loud or boisterous behavior is not acceptable.

Field Trips.

We rely on parents for transportation on field trips for insurance purposes: \$100K/\$300K insurance coverage is required for transporting students.

Parents joining any field trip are required to do our Sterling Volunteer (<https://www.ncsrisk.org/adventist/index.cfm>) background check. Field trips are distinct to grade level. Field trip forms and, when applicable, booster seats, must be at school in order for students to attend a school sponsor field trip. In an attempt to give parents enough time for scheduling, and teachers for planning, please communicate with teachers prior to field trips and not the day of.

Student Illness.

Parents should not send their child to school if the student has been vomiting, has a temperature above normal (98.6 F), is suspected of having a contagious condition (Covid, ringworm, chicken pox, pinkeye, lice, flu, etc.) or has not sufficiently recovered from an illness. A child displaying any of the above illnesses should not be sent to school until they have been fever-free for 24 hours without using fever-reducing agents.

If a student becomes ill or has an accident at school, steps will be taken to ensure the child's safety and well-being. The student's parents will be asked to take them home. If we are unable to reach a parent, the individual listed as the emergency contact on the registration form will be notified.

Medication Policy.

Nevada law does not allow school personnel to administer medication without explicit written instructions. This includes prescription and nonprescription medication. The following medication procedure will allow school personnel to administer non-prescription and prescription medication:

1. A form, available in the office, providing the child's name, medication, dosage, times to be administered and parent's signature, must be filled out. **FORM ATTACHED** at the end of the student Handbook.
2. The medication must come to school in the prescription bottle or manufacturer's package. The student's name and written instructions must be on the label.
3. The medication must hand deliver directly to the office. Medication may not be kept in the student's lunch box, backpack or on his/her person. This is a violation of Nevada State law.
4. Medication records become a part of each student's records.

Insurance.

The school purchases school accident insurance coverage for each student. The cost of this insurance is included in the registration fee. The school is responsible for only the amount covered by its insurance. All accidents must be reported immediately, as no claims will be paid unless an accident report has been filed.

PARENT & FAMILY PARTICIPATION

Volunteer Policy.

All volunteers (including field trips) must obtain clearance through our administrative office and will be required to complete a Sterling background check as well as to complete a brief training. Volunteer hours must be prearranged, outlined, and approved by administrative and teaching staff in order to keep our classrooms and school running safely and smoothly. Please no drop-in volunteers so we can avoid disruption to our class routines.

Volunteers must follow these guidelines as outlined by the Nevada Utah Conference office and Adventist Risk Management Dept. If you are interested in volunteering please contact the front office to get our "Volunteer Packet"

Parent Involvement.

The Board of Trustees recognizes that education of children is a process that involves a partnership between the child's parents, teacher(s), school, and school board. The Board of Trustees recognizes that parental participation in their child's educational process through parent/

teacher conferences, classroom visitation, serving as a school volunteer, serving as a field trip chaperone, Home and School participant, and other such services is critical to a child's educational process. The school administration and board believe that a parent's time and expertise spent at Vegas Valley Adventist Academy will strengthen the overall school program. Many projects and programs could not occur without the generous support of family members. Parents will discover new things about the school and develop a better understanding of how Christian education works to benefit children. For that reason, the Board of Trustees requires parental participation in the life of their child's school.

1. Families are encouraged to volunteer 20 hours per school year (10 hours for single parent families).
2. Volunteer hours must be pre-arranged, outlined, and approved by administrative and teaching staff in order to keep our classrooms and school running smoothly. We cannot accommodate drop-in volunteers for reasons of student safety and to avoid disruption of class routines.
3. Volunteer projects can be accomplished in a variety of ways including helping with work bees outside of school hours, chaperoning field trips, assisting teachers with clerical work and project preparation, and helping with fundraisers.

Room Parents.

Contact classroom teacher if you are interested in participating. A room parent will assist teacher with classroom activities, scheduling field trips, finding drivers for off campus activities, etc.

Home and School Association.

The Home and School Association is organized to unite the home and school in their endeavor to provide Christian education for the children of the church, and to provide an agency by which cooperation may exist between school and the parents and/or guardians of the students. Each church will choose a home and school representative and from that group, a home and school leader will be chosen.

The Home and School Association leadership meets with school administration at the beginning of the school year to formulate plans and annual goals. The leadership of the Home and School Association will work closely with school administration and the Board of Trustees (B.O.T.) to promote harmony and maximum effectiveness.

Personal Belongings.

It is strongly recommended that personal belongings not relevant to classroom use be left at home. Items found lying on the playground, in the gym, or classroom may not be returned. As stated previously. Absolutely no handheld games or music players are allowed at school, and if found will be confiscated. This policy applies to both school hours and after school hours. Students are cautioned not to keep money or other valuables in their desks or backpacks. Such

items can be left in the front office for safe keeping, if needed. VVAA is not responsible for lost, damaged, or stolen items.

Birthdays And Holidays.

The teachers look forward to celebrating special occasions with the students. However, in order to avoid their becoming a hindrance to the total learning process and overall school program, it is expected that anyone planning to have a school party or provide a special treat to eat will have made prior arrangements with the school staff.

The school does not celebrate, commemorate, or sanction holidays with pagan origins, such as Halloween. In lieu of Halloween or other pagan holidays, the school and B.O.T. encourage alternative activities that are wholesome, recreational, and of service to others.

Anyone wishing to plan an alternative activity should review the party or celebration plans with the teacher and the teacher will discuss the requested plans with the principal prior to the event to obtain guidance in order to ensure the party or celebration is consistent with these guidelines and to acquire approval.

School Pride.

Part of developing a healthy self and community respect is maintaining our living area. Students are expected to share in daily chores necessary to keep the school tidy and organized.

Community Service.

Community service is an important aspect of character development. Regularly scheduled service opportunities are part of the curriculum. As part of the music program, students occasionally will be involved in community service projects such as taking care packages to shut-ins, visiting the elderly, and singing in off- campus performances.

Assembly And Religious Activities.

Students will meet together regularly for a brief devotional time. Visiting pastors, youth speakers, music groups, faculty and students may be scheduled to present at this time.

General announcements will be made at the end of the devotional. Occasionally this greeting time will provide opportunity for extracurricular activities to be discussed. This meeting time is as important as any other regular class session. All students are expected to be in attendance.

Prayer is frequently offered before each class and there may be discussions on religious topics in any class throughout the day.

Textbooks.

Textbooks are rented to students for their use during the school year. Books are to be kept clean and handled carefully. Students may be required to cover textbooks and will be required to pay for abused, lost, or damaged books. Workbooks and other supplies required for each grade level are included in the registration fee and tuition and are purchased by the student.

Library.

VVAA is fortunate to have a Library with more than 2000 titles. These books are available for students to check them out. Students are expected to keep books in condition in which the books were when checked out and returned books when due. Books should be returned to the designated return area and not to the library shelves. Younger students (Kindergarten and First graders) are encouraged to keep books at school. Students' accounts will be charged \$10.00 for each book that is damaged or missing. There will be a 1-month grace period to allow students to find any possible missing books and parents will receive a notification letter about missing books and another letter regarding missing/ damaged book fees applied and added to their account and due with the following month's tuition. All books checked out in April/ May will be due to return by the end of the school year, and if any are damaged or missing, a \$10.00 fee will also be due, even if it's less than the 1-month grace period.

CODE OF CONDUCT

VVAA is a community of Christian individuals bound together by trust and respect for God and for one another. The standard of conduct at VVAA is based upon the belief that character and ethical standards must be both modeled and taught by the entire school community. Individuals must behave responsibly towards fellow students, staff, parents, and to themselves.

School-wide offenses include, but are not limited to:

- Academic dishonesty
- Gum chewing
- Drink or food in classroom without permission
- Dress code violations
- Not following teacher's instruction
- Not following classroom procedure
- Disruption of teacher or instruction
- Name calling/teasing
- Inappropriate language
- Inappropriate behavior during lunch
- Not following arrival or dismissal procedures
- Not following after-school procedures
- Leaving the building without permission

- Fighting/Physical aggression/Confrontation
- Intimidation/Threat/Harassment/Bullying
- Insubordination
- Inappropriate internet use
- Defacing property
- Theft
- Possession of controlled substances

Standards of Conduct.

Certain behaviors are not in harmony with the Christian lifestyle and/or are contrary to the purposes of VVAA. We desire our students to exhibit the Christian lifestyle on and off campus.

Respectful/Behavior.

Each student is expected to maintain respect for teachers and staff, classmates, and property.

Substances.

Use, possession or trafficking of tobacco in any form, alcoholic beverages, illicit drugs or drug-related paraphernalia, narcotics or any substance used for narcotic effect will not be tolerated. This policy is in effect while a student is on school property, attending or participating in any school-sponsored activity.

Dangerous Devices.

Any weapon or device that may cause harm or injury to property or another person will not be permitted on campus. Students who bring these items, such as firecrackers, lighters, matches, knives, firearms, or any other weapons, will be dealt with immediately by the administration.

Property Rights.

Areas used by students to store their books and belongings are school property and may be searched by the faculty at any time. Belongings may be searched when there is reasonable suspicion that students possess prohibited material.

Civil Authority.

It is important to know that should a student choose to participate in any act which is in violation of civil law; the act will be reported to the proper authorities in addition to being handled internally by the school administration.

Sexual/Racial/Harassment.

VVAA is committed to providing a school environment free from sexual/racial harassment for all students and staff. Incidents of harassment should be reported to the principal or teachers and appropriate action will be taken.

- *Sexual harassment* consists of unwelcome sexual advances, requests for sexual favors and other inappropriate verbal, nonverbal, written, graphic, or physical conduct of a sexual nature. Such conduct interferes with a student's academic performance, or creates an intimidating, hostile, or offensive school environment. Sexual harassment, as defined above, may include, but is not limited to the following:
 1. Verbal, graphic, and written harassment or abuse.
 2. Pressure for sexual activity.
 3. Repeated remarks to a person with sexual or demeaning implications.
 4. Unwelcome or inappropriate touching.
- *Racial harassment* is verbal, nonverbal, graphic, written, or physical conduct that denigrates or shows hostility or aversion toward any student. Racial harassment, as defined above, may include but is not limited to the following conduct, which is based upon race:
 1. Epithets (name calling), slurs, and/or in a joking or not joking manner.
 2. Negative stereotyping.
 3. Threatening, intimidating, or hostile acts.
 4. Written or graphic material that shows hostility toward an individual or group.
 5. Bystanders are required to report this to teachers or be guilty by association.
- *Reporting Procedure.* Students must clearly understand that conduct believed by them to constitute harassment must be reported to the principal/staff members. Staff must clearly understand that if a student complains to them regarding alleged harassment, they must refer that student to the principal to investigate the complaint. Students must clearly understand that they, and others supporting them, will not suffer any retaliation on account of their reporting of any alleged harassment because of participation in an investigation of an alleged harassment.

Dating and Public Displays of Affection.

Being overly affectionate in school creates an environment that is not conducive to concentration and learning; therefore, students should refrain from inappropriate, intimate behaviors on campus or at school related events & activities.

Inappropriate public displays of affection will not be tolerated. Public displays of affections with anyone will not be tolerated in school grounds, including all parking lots and connecting properties. Examples include, but not limited to: hand holding, kissing, hanging onto each other, sitting on each other, playing with each other's hair, hugging, etc. This behavior will result in a parent meeting and possible suspension if inappropriate behavior continues after being warned. Good taste and respect for everyone is expected.

DISCIPLINE POLICY

Students will be suspended and may be expelled from school if they are found in possession of knives, firearms, weapons of any kind (real, look-alike or pretend, regardless of intent), or fireworks on campus or to school-sponsored activities; use or possession of alcohol, illegal drugs, or tobacco on campus or during school-sponsored activities; and/or any serious incidence of theft, property damage, or other illegal activity. Students may also be suspended or expelled for lack of academic effort, insubordination by willful disrespect, attendance issues (as listed under Attendance heading), or other serious misconduct.

The following are specific examples of behaviors and actions with possible suspension or expulsion, but is not limited to the following:

If action by the administration or Board of Trustees is needed as a result of suspension, it will be arranged at the earliest opportunity convenient to the members.

We believe in progressive discipline. Classroom Behavior Policies will be share with parents as a part of the syllabus at the beginning of the school year, as part of the welcome packet. Students and parents will be asked to sign document of understanding at the beginning of each school y

VVAA has adopted VVAA has H.E.A.R.T. in alignment with our mission and vision statement. Please refer to the H.E.A.R.T. Behavior Matrix.

Our H.E.A.R.T. values: At our school, we believe behavior is a choice and a reflection of our character. All students are expected to live out the HEART values every day. Please refer to the H.E.A.R.T. Behavior Matrix.

H – HONEST

Students will:

- Tell the truth
- Do their own work
- Return found items
- Report problems appropriately

E – EXCELLENCE

Students will:

- Do their best work
- Be prepared and on time

- Follow instructions
- Represent the school positively

A – ACCOUNTABLE

Students will:

- Take responsibility for their actions
- Accept consequences when expectations are not met
- Stay in assigned areas
- Complete responsibilities

R – RESPECTFUL Students will:

- Use kind words and actions
- Listen when others are speaking
- Keep hands, feet, and objects to themselves
- Respect personal space and school property

T – TEAMWORK

Students will:

- Cooperate with others
- Include peers
- Help when needed
- Clean up shared spaces

Behavior Support & Consequences (Student-Friendly)

If Expectations Are Not Met

1. Reminder and reteaching of HEART value
2. Reflection or practice of correct behavior
3. Loss of privilege or demerit (grades 7–10)
4. Parent communication
5. Administrative involvement if needed

Serious behaviors affecting safety or integrity may result in immediate administrative action.
Please refer to the H.E.A.R.T. Behavior Matrix.

H.E.A.R.T. Behavior Matrix

Expectations	TRANSITION S/ COMMON AREAS	WORSHIP/ CHAPEL	OFFICE	BATHROOM	PLAYGROU ND	DISMISSAL	CLASSROO M	FIELD TRIPS
HONEST	Turn in found items to the office. Immediately and accurately report problems.	Let your teacher know when you need to use the bathroom.	Be honest as to why you are in the office.	Report inappropriate behavior	Immediately and accurately report problems.	Take only your belongings.	Show integrity in your work. Ex. do your own work	Make sure it's your parents that see, fill out, and sign the form.
EXCELLENCE	Greet and acknowledge visitors and teachers. Go to your destination quickly and quietly.	Be prepared for when your class is leading out. Be engaged.	Use soft voice in the foyer.	Throw all garbage in the trash. Take care of school property.	Practice good sportsmanship. Throw trash away.	Have all your belongings packed and with you.	Do your best work and bring your best behavior.	Bring your best behavior. Engage and participate in the field trip.
ACCOUNTABLE	Be aware of your surroundings. Accept consequences. Stay in authorized areas.	For worship, when you hear the signal please walk to your assigned area. Sit in your assigned area. Keep your hands to yourself.	Walk directly to your destination. Return promptly.	Wash your hands with soap. Monitor your time. Bathroom business only. Flush the toilet.	Listen for the line-up signal. Line up properly. Apologize for mistakes. Be safe.	Be quick and prompt to head out. When you hear your name go out immediately. Bathroom breaks must be taken before 3:20.	Be prepared and complete your work.	Bring your forms home and back before the deadline.
RESPECTFUL	Use soft voices. Walk. Walk on the outside when PE is in session. Keep your hands and feet to yourself.	Give full attention to the participants.	Greet and acknowledge the admin assistant first.	Mind your business. Use a soft voice when speaking.	Take turns. Respect your equipment. Use kind words.	Keep quiet and listen for your name.	Give full attention to the speaker. Clean up your area. Take care of our school. Respect personal space.	Be a great role model for our school during the field and traveling there and back.
TEAMWORK	Hold doors open for others. Close doors softly.	Positively participate. Celebrate all your classmates and peers.	Be considerate. Offer to be helpful when the opportunity arises.	If you see a mess, help clean it up. If there is no soap or there is an overflowing/clogged toilet report it right away.	Play fair. Give everyone a turn. Include others.	Make sure your area is clean before dismissal. Stack your chair before you leave.	Disagree respectfully. Use your words not your hands. Positive cooperation	Look out for each other. Be aware of your surroundings and adhere to all safety guidelines.

Discipline Process

Step 1.

The student is warned regarding inappropriate behavior, counseled regarding appropriate behavior, and is informed as to steps taken if behavior occurs again. Disciplinary action, such as recess detention, may be taken. Documentation of the incident and any resulting disciplinary action is recorded on Jupiter.

Step 2.

The student is referred to the principal. A conference may be scheduled with the student, staff member, parent/guardian, and administration may be necessary before the student may return to class. Documentation of the incident and any resulting disciplinary action is recorded in Jupiter.

Step 3.

The student is referred to the principal for disciplinary action. At this point, the student may be sent home. A conference involving the student, staff member, parent/guardian, and administration will be **required** before the student may return to class. Documentation of the incident and any resulting disciplinary action is recorded in Jupiter.

Step 4.

The student may be suspended or expelled depending on the infraction.

If the parent/guardian wishes to appeal steps in the discipline process, they may appeal to the Board of Trustees. Documentation of the incident and any resulting disciplinary action is recorded in Jupiter.

The staff and Board of Trustees (B.O.T.) reserve the right to use their discretion in dealing with each situation as it arises, recognizing that each situation is unique and deserves special attention. It is the right of the school administration and/or Board of Trustees to suspend any or all steps of the discipline process if the offense is serious enough to warrant such action and the student's influence is detrimental or destructive to the school. Also, disciplinary actions will be determined by case and by offense and are under the discretion of the teachers and administration.

GRIEVANCE POLICY

We realize sometimes misunderstandings happen. If you have a concern, please talk to the person directly before going to administration. For example, if your concern is with your child's classroom, please speak with the teacher first. If it concerns administration, please talk to the principal first.

If a concern has not been handled to your satisfaction, make an appointment to meet with both the person to whom you first spoke with and the supervisor (teacher/principal or principal/superintendent, etc.).

Written documentation of any incidence will be required. VVAA wants to come to a mutual satisfactory resolution for any concerns in order to provide the best possible environment for learning. VVAA hopes that you feel comfortable talking to any member of the staff if you should have any questions or concerns. It is the school's prayer that you will find your experience at VVAA to be enjoyable for your family.

FINANCIAL POLICIES

Vegas Valley Adventist Academy is operated on a non-profit basis at the lowest possible cost to our parents/guardians as is consistent with good business practices.

Registration.

NON-REFUNDABLE		
Application Fee	\$75	Expires after 30 days
Registration Fee	\$650/\$700	Before /After August 1

Tuition Fees:.....\$ 7,800

Option A: Monthly Payments	Option B: Semester Payment	Option C: Full Year Payment
*Must have financial contract filled out before August 1	*Must have financial contract filled out before August 1	*Must have financial contract filled out before August 1
Annual: \$7,800	Annual: \$7,566	Annual: \$7,254
Monthly: \$780	Semester: \$3,783	One Time: \$7,254

Multi-Student Discount.

		Option A: Monthly	Option B: Semester	Option C: Full Year
2 nd student	5%	\$7,410	\$7,187.70	\$6,891.30
3 rd student	10%	\$7,020	\$6,809.40	\$6,528.60
4 th or more	15 %	\$6,630	\$6,431.10	\$6,165.90

Graduation Fees.

Due by March 1.

Transitional-Kindergarten - \$60.00. Kindergarten - \$90.00. 8th grade -\$150.00.

SCHOLARSHIPS OR ADDITIONAL DISCOUNTS MAY BE AVAILABLE! Please call school office to inquire.

Registration fees are non-refundable.

International Students.

TK-10th a \$1,300/year fee will be assessed for F1 Visa processes.

Advance Payments.

Full year tuition: 7% discount

Semesterly tuition: 3% discount

Violations.

- There will be a \$1.00 charge for uniform violations.
- There will be a \$3.00 charge per tardy after tardy #7 per quarter.

PAYMENT POLICY

Forms of Payment.

- Payments by check or cash are accepted in the office.
- Square payments are accepted online or in the office.
- Adventist School pay is online.
- Payments may be divided between family members, spouses, parents/guardians, etc. For more information about how to arrange split tuition payments contact the school's front office.

Automatic Payments.

- Transaction Authorization Forms for automatic payment will be required for all families,

with an option to use the automatic payments for “Tuition and All Other Fees” or for “Other Fees Only”.

- All families are strongly encouraged to use the automatic payment plan for “Tuition and All Other Fees”.
- Payments will be processed by Electronic Check/ACH, debit card, or credit card.
- Electronic Check/ACH is the preferred method of payment at no additional cost to the family.
- Payments made by debit or credit cards will be charged a 2.5% processing fee at the time of charge.
- Transaction Authorization Forms must be signed authorizing the school to submit the automatic payments.
- Payments can be processed through Adventist School Pay.
- Families will have the option of payments being processed on the 1st - 10th of the same month. Invoices are processed on the 1st of the following month.
- Automatic payments end with the final payment of the school year. You must reapply at the beginning of each new school year.

Invoices.

- Invoices for tuition and fees are sent out by the end of the month.
- Payment is due on the 1st of the following month, if payment is made after the 10th of every month a \$35.00 late fee will be charged.
- Automatic payments will be processed by ACH or credit card based on the family’s Transaction Authorization Form options and the payments dates selected.

Special Circumstances.

A \$35.00 fee will be assessed if a check is returned by the bank for insufficient funds. After **one bounced check**, VVAA **will not accept** a personal check as a form of payment, cash or credit card payments will be required.

Accounts 60 days past due will be referred to a collection agency.

If you have paid an annual payment and cannot finish the year, a refund will be made on a prorated basis. There are no refunds on monthly billings.

Zero Balance Day.

All accounts must be at zero balance by these dates to ensure continued attendance and sit for final exams.

December 10th, First Semester Clearance

May 20th, Second Semester Clearance

Financial Assistance Policy.

- Scholarships through Nevada Utah Conference of SDA
- Scholarships through Pacific Union Conference of SDA
- Scholarships through AAA or Silver State Scholarship or other.
- Church assistance (check with your local church)

Extenuating Circumstances.

If there are special extenuating circumstance your family is experiencing, please talk to the business manager or principal.

Delinquent Accounts.

No account will be allowed to be more than sixty days past due. The student will be placed on financial suspension until the balance is cleared. Students with past due accounts will not be allowed to take exams. Participation in extracurricular activities involving additional costs may be curtailed until the account is paid in full or satisfactory arrangements made. Any exceptions to this policy must be approved by the school Finance Committee or its designee. Students graduating from 8th or 12th grade will not be allowed to take final exams, participate in graduation, or receive a diploma unless the account is paid in full.

After-School Care Program Rates and Payment Policy.

\$12 per day

Afternoon care begins 15 minutes after school dismissal. Limit 2 hours 15 min Mon-Thurs. Limit 4 hours 45 min Fridays. Pick up by 6 pm Mon-Thursday and 5 pm Friday. If child is picked up after 6:00 p.m. M-Th or 5:00 p.m. on Fridays, \$1/minute for late pick-up per child.

Cafeteria.

Hot lunches are available for purchase Thursdays and any other designated days. Snacks and packaged lunch items are available Monday - Friday. Hot lunch is sold on a pre-paid basis only.

· A 2.5% processing fee will be added on ALL payments made by debit or credit cards. The fee will be added to automated payments at the time of charge. Payments made independently through Adventist School Pay will be charged the following month when data becomes available.

Textbooks.

Textbooks are rented to students for their use during the school year. Books are to be kept clean and handled carefully. Students may be required to cover textbooks and will be required to pay for abused, lost, or damaged books. Workbooks and other supplies required for each grade level are included in the registration fee and tuition and are purchased by the student.

BOARD OF TRUSTEES (B.O.T.) MEETINGS

Regular school board meetings are held on the second Thursday of every month at 6:00 p.m., unless otherwise announced. Meetings are open to anyone who wishes to attend. The agenda is followed. If a parent wishes to attend and add an item for discussion, please bring it to the attention of the school principal at least 10 days prior to the B.O.T. Meeting. Executive Sessions are called periodically and are closed to non-school board members.

VVAA CONSTITUENT CHURCHES

Abundant Life SDA Church

1720 J St, Las Vegas, NV 89106-2506

Phone: 702-647-2627

Pastor: Jerrold Thompson

Email: jthompson@nevadautah.org

<https://lasvegasabundantlifenv.adventistchurch.org/contact>

Boulder City SDA Church

591 Adams Blvd, Boulder City, NV 89005

Phone: 702-293-2841

Pastor: Pastor Rodolfo Paredes

Email: rparedes@nevadautah.org

<https://www.bcadventist.org/contact>

Camino a Cristo

4610 Patterson Ave, Las Vegas, NV 89104

Phone: 702-741-9605

Pastor: Teo Alor

Email: talor@nevadautah.org

<https://caminoacristonv.adventistchurch.org/contact>

Centennial SDA Church

3622 N Rancho Dr, Las Vegas, NV 89130

Phone: (702) 756-2602

Pastor: Loren Yutuc

Email: lyutuc@nevadautah.org

Email: contact.centennialsda@gmail.com

<https://www.facebook.com/CentennialHillsSDAchurch/>

Korean Church Planting Centennial SDA Church

3622 N Rancho Dr, Las Vegas, NV 89130

Phone: (702) 756-2602

Pastor: Loren Yutuc

Email: lyutuc@nevadautah.org

Email: contact.centennialsda@gmail.com

<https://www.facebook.com/CentennialHillsSDAchurch/>

Korean SDA Church

864 E Sahara Ave Las Vegas, NV

Phone: 703-424-0343

Pastor Sang Ho Choi

E-mail: shochoi@nevadautah.org

<https://lasvegaskoreannv.adventistchurch.org/>

Las Vegas Filipino SDA Church

2222 W. Mesquite Ave, Las Vegas 89106

Phone: 707-386-0335

Pastor: Pastor Mario Navarro

E-mail: mnavarro@nevadautah.org

<https://filipinooflasvegasn.adventistchurch.org/>

Living Water Fil-Am SDA Church

5858 S Pecos Rd, Building I, Las Vegas, NV 89120

Phone: 707-386-0335

Pastor: Pastor Mario Navarro

E-mail: mnavarro@nevadautah.org

<https://livingwaterfellowshipnv.adventistchurch.org/>

Maranatha Spanish SDA Church

101 W Washburn Rd., North Las Vegas NV 89031

Phone: (702) 253-3900

Pastor: Pastor Ramon Verduzco

E-mail: rverduzco@nevadautah.org

E-mail: iglesiamaranathalv@gmail.com

Mountain View SDA Church

6001 W. Oakey Blvd, Las Vegas NV 89146

Phone: (702) 871-1002

Pastor: Pastor Angel Heredia

E-mail: aheredia@nevadautah.org

Email: info@come2mountainviewnow.com

<https://mountainviewnv.adventistchurch.org/about>

New Life SDA Church

3513 E. Russel Rd, Las Vegas NV 89120

(702) 558-5683

Pastor: Pastor Donald McLeod

Email: macplace3@cox.net

<https://newlifenv.adventistchurch.org/contact>

Paradise SDA Church

4575 S. Sandhill Rd., Las Vegas NV 89121

(702) 433-4703

Pastor: Manny LaPorte

Email: mlaporte@nevadautah.org

Email: info@paradisesda.org

<https://www.paradisesda.org/contact-us/>

Paraiso SDA Church

111 N Torrey Pines Dr, Las Vegas NV 89107
Phone 702-772-9463
Pastor Elidaniel Barraza Matos
E-mail: talor@nevadautah.org
<https://paraisonnv.adventistchurch.org/>

Salem Seventh Adventist Church

3460 N Rancho Dr Las Vegas NV 89130-3126
Phone: 702-981-8471
Pastor: Elidaniel Barraza Matos
E-mail: ebarrazamatos@nevadautah.org
<https://salemnv.adventistchurch.org/>

Sion

3230 E Charleston Blvd Ste 104,
Las Vegas, NV 89104
Phone: 702-741-9605
Pastor: **Pedro Pozo**
E-mail: ppozo@nevadauath.org

Torre Fuerte

920 E Sahara Ave Las Vegas NV 89104-3004
Phone: 425-919-3907
Pastor Elidaniel Barraza Matos
E-mail: ebarrazamatos@nevadautah.org
<https://torrefuertenv.adventistchurch.org/>

VVAA HOME & SCHOOL ASSOCIATION

Abundant Life SDA Church

Ann Marie Donna Gentry

Camino a Cristo

Julia Aranda

Centennial SDA Church

Jaylene Ventura— H&S Co-Leader

Las Vegas Filipino SDA Church

Michael Eusebio

Living Water Fil-Am SDA Church

Angelica Eke

Maranatha Spanish SDA Church

Julio Lopez

Mountain View SDA Church

Laura Saberola— H&S Co-Leader/B.O.T. Member

Paradise SDA Church

Melissa Zavala

VEGAS VALLEY ADVENTIST ACADEMY | 2026-2027 CALENDAR

AUGUST '26						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

13 Back to School
17 First Day of School

11 Calendar Days

FEBRUARY '27						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15 Presidents' Day- No School
25 Half-Day Teachers PD Day

19 Calendar Days=118

SEPTEMBER '26						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

09 Labor Day
20 Made to Move Day, Exercise and Movement Day

22 Calendar Days=33

MARCH '27						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15-19 Spring Break
22 School Resumes
24 End of 3rd Quarter, 42 Days
28 International Day & Concert- Family Engagement

19 Calendar Days=137

OCTOBER '26						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

01 Half-Day Professional Development Day
14 End of 1st Quarter, 45 Days
28 Parent-Teacher Conferences, Half Day

30 Nevada Day, No School

21 Calendar Days=54

APRIL '27						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

08 Half-Day PD for Teachers

22 Calendar Days= 159

NOVEMBER '26						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

8 Fall Festival Family Activity
11 Veterans Day
26 Thanksgiving Day
23-27 Fall Break

16 Calendar Days=70

MAY '27						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2 School Picnic Day
28 Last Day of School*
*June 1-4 Contingent Days for Sunday Activities

31 Memorial Day

21 Calendar Days=180

DECEMBER '26						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17-31 Christmas Break
25 Christmas Day

12 Calendar Days=82

JUNE '27						
S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

*June 1-4 Contingent Days for Sunday Activities
June 4, Contingent Last Day of School
18 Juneteenth Holiday
19 Juneteenth

JANUARY '27						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

01 New Year's Day
1-5 Christmas Break
6 School Resumes
15 End of 2nd Quarter, 45 Days
18 M.L. King Day

17 Calendar Days=99

JULY '27						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

04 Independence Day
05 Independence Day Holiday

VVAA Extended Calendar 2026-2027

- August 13, 2026 - Back-to-School DAY
- August 17, 2026 - First Day of School
- September 7, 2025 - Labor Day, NS

- Sep 21- Oct 2, MAP Testing Window

- September 20, 2026 - Made to Move Day
- September 23, 2026 - Meet You at the Pole @ 8am

Family Involvement/
Outreach & Service

- September 25th, 2026 - Hispanic Heritage Month Celebration @ 10am

- October 1, Half Day Teachers' Professional Development
- Oct. 3 Choir Church Visit
- Oct. 16, 2026 - 1st Q Ends, 45 days

- October 16, Indigenous People's Day @ 10am

- Oct. 28, 2026, Parent-Teacher Conferences, Half Day
- October 29, 2026, Awards Ceremony
- October 26-October 29, 2026 - Spirit Week, RED RIBBON WEEK
- Oct. 24, 2026, Choir Church Visit
- October 31, 2025 - Nevada Day, NS
- November 2-6, 2026, Fall Week of Prayer
- November 8, 2026 - Fall Festival Family Activity
- Nov. 11, 2026 - Veteran's Day, NS
- November 13, 2026 - Ruby Bridges Walk to School. Meet @ CSN Parking behind Opportunity Village @ 7:45 am

Family Involvement/
Outreach & Service

- November 20, 2025 - Thanksgiving Family Day Celebration @ 10am

- Nov. 23-27, 2025 - Thanksgiving Break, NS
- SA December Activity- Tentative Enchant 7th-10th
- Dec. 6 Church Visit

- Dec. 10th, Christmas Program

- Dec 16, Last Day before Christmas Break
- Dec. 17, 2026 - Jan. 5, 2025, Christmas Break, NS

Family Involvement/
Outreach & Service

- January 5, 2027 - School Resumes Dia de los Reyes
- Jan. 15 - Quarter 2 ends, 45 days, DAY 90 First Semester Ends, 90 Days
- Jan 25, 2027, Awards Ceremony
- Jan 17-18, 2027, Middle School Basketball Tournament, RLA
- January 18, 2027 - Martin Luther King's Birthday, NS
- January 21, 2027 - Science Fair @ 1pm-4pm???

- Jan 25-Feb 5th, MAP Testing Window

- Jan 29th, School Choice Week Celebration
- Feb 2, 2027 - 100th Day of School
- February 12, 2027 - Valentine's Day Fundraiser
- February 15, 2027 - President's Day, NS
- Feb 18-20 Music Festival 5th-10th

- February 26, 2027 - African American Heritage Month Celebration @ 10am

- Feb. 27 - Choir Church Visit-
- February 25, 2027, Half Day Teachers' Professional Development
- MARCH- Women International Month Chapels
- March 8-12, 2027 - VVAA Spirit Week
- March 15-19, 2027 - Spring Break, NS
- March 26, END 3rd Q, 42 Days, Day 134
- Optional Parent-Teacher Conferences- TBD, Will be announced
- March 27 - Choir Church Visit- MVC
- April 2nd, 2027, Awards Ceremony
- April 5-9 - Week of Prayer *Friday, Culmination Family Vespers
- April 8, 2027, Half Day Teachers' Professional Development
- April 21, 2027 - Earth Day Celebration, Trashy Fashion Show-Design your own
- April 24 Choir Church Visits TBD

- April 26-7, 2027, MAP Testing Window

- May 2, 2027, Family Fun Day
- May 7, 2027, National Day of Prayer

VVAA Extended Calendar 2026-2027

- May 21, 2027 Award Ceremony @ 8:15am

- May 21, 2027 - Asian Pacific & Island Pacific Heritage Celebration at @ 10am

- May 25, 2027, TENTATIVE-K Graduation

- May 27, 2027, TENTATIVE, 8th Grades

- May 28, 2027 - Quarter 4 ends, 50 Days

- Second Semester Ends, 96 days

- *Kindergarten Graduates- Half Day

- *8th Grade Graduates- Half Day

EXAMPLES of FIELD TRIPS BY GRADE LEVEL

GRADE LEVEL	FIELD TRIPS	Sledding Mt. Charleston			
TK-2	Gilcrease Orchard	Children's Museum	Springs Preserve Planting Section	The Smith Center	One World Interactive Aquarium
West Charleston Library	Nevada State Museum	Chuck E. Cheese	TK/K—Build-A-Bear	The Planetarium at the CSN	Shark Reef
3 rd /4 th	One World Interactive Aquarium	Las Vegas Natural History Museum	The Planetarium at the College of Southern Nevada	The Springs Preserve	Ninja Kidz Action Park
5 th /6 th	West Charleston Library	Red Rock Canyon	Discovery Museum	Music Festival at TAA	Science Camp @ Camp Yavapines
	Smith Center Production				
7 th /8 th	Rio Lindo Choir Festival	Catalina Island Science Camp	PUC Academy Days	Mob Museum	Lake Mead National Park
	Kayenta Mission	8 th Grade Graduation Trip			
9 th /10 th	Music Festiva at Rio Lindo	SA Leadership Training at Leon Meadows	Freshman/ Sophomore Bible Camp		

APPENDIX—VVAA FORMS FOLLOWIN



MEDICATION REQUEST FORM

STUDENT NAME: _____ Birthdate: _____

Grade: _____ Homeroom Teacher: _____

Dear Parent/Guardian,

Your child's safety and the safety of others is our primary concern when medication is needed during school hours. Whenever possible, medications should be administered at home, outside of school hours.

The following requirements must be met if school personnel administer medication to your child during the school day:

1. Medications given by mouth, eye drops, and ear drops may be administered by school staff.
 - No medication requiring injection shall be administered by unlicensed school personnel except for automatic injector pens ordered for an emergency allergy reaction (i.e. Epi-Pen).
2. Medication must be delivered to school by the student's parent/guardian or other responsible adult.
 - Please allow time for school staff to count pills/capsules with you.
 - If half pills are needed, parents must split them prior to delivering medication to staff.
3. The medication request form must be completed and signed by the student's parent/guardian before any medication can be given by school staff.
 - A form must be submitted for each medication, including over-the-counter medications such as pain relievers, cough drops, cold medicines and prescription medications.
 - The completed medication request form must be hand delivered to school.
4. All medication must be in a properly labeled container.
 - Prescription medication must be in a container labeled by a pharmacist or physician with the correct name of medication, dosage, and time for school administration.
 - Over-the-counter medication must be in its original container, labeled with your child's name.

I have read and understand the parent information regarding medication at school and request/authorize school staff to administer medication _____ to my child for the dates of _____ to _____ and time _____. Medication orders are valid for the current school year only.

I understand that a medication dosage could be delayed or missed due to unexpected circumstances or changes in the student's schedule.

Date of Signature: _____ Parent/Guardian Signature _____

Cell Phone: _____ Alternate Phone: _____

School Staff Signature: _____ Date: _____



Vegas Valley Adventist Academy
6059 W. Oakey Blvd.
Las Vegas, NV 89146
(702) 871-7108
www.vvaa4u.org

RECOMMENDATION FORM

To the Applicant:

Please write your name and grade level. Give this form a teacher or school administrator for recommendation.

To the Administrator and/or Teacher:

The student whose name appears below is at present seeking admission at Vegas Valley Adventist Academy. May we request from you some pertinent information about the person to help us decide on his/her application. The data will be dealt with strict confidentiality.

After filling out this form, please email this Recommendation form to info@vvaa4u.org. Thank you for your assistance.

Applicant's Name _____

School _____

School Address _____

Present Grade Level _____

1. Please state any comment as to what outstanding qualities stand out in the applicant or any information that will help us understand him/her if ever admitted in our school.

2. Has the student been involved in any disciplinary cases, or has been put on probation, detention, suspension, warning, etc. in your school? (If yes, kindly enlighten us about them.)

3. Please put a **check mark** on the space provided according to your honest assessment of the applicant.

	Outstanding	Excellent	Above Average	Average	Below Average	No Chance to Observe
Academic Potential						
Depoartment & Discipline						
Consistency of Academic Performance						
Study habits/ Work Methods						
Leadership Potential						
Ability to Work With Others						
Sense of Service /Willingness to Help Others						
Involvement in Extra-Curricular Activities						

4. Please put a check on the space provided:

- () I strongly recommend the applicant for admission.
 () I recommend the applicant for admission.
 () I recommend with some reservation.
 () I do not recommend the applicant for admission.

Name: _____ Position: _____

Contact No. _____ Email Address: _____

Number of years acquainted with the applicant: _____

Signature: _____ Date Signed: _____



VOLUNTEER COMMUNITY SERVICE FORM

This is to certify that _____ from
Student Name
_____, has performed volunteer service on
Name of School
the date(s) and location(s) listed below.

Name of Organization: _____

Address: _____

Phone Number: _____

Date	Time In	Time Out	Total Hours Per Day

Specific Duties/Services Performed:

Supervisor Name (Please Print) _____

Supervisor Signature _____

Address (if different from above) _____

Date: ____/____/____ Phone Number: _____

Vegas Valley Adventist Academy

Elementary Technology Use Agreement

DIRECTIONS: Please read the expectations for the technology use agreement and sign below.

It is important to use the technology tools at school responsibly and in the way my teacher has demonstrated. I also understand that I am a member of the Vegas Valley Adventist Academy community and my actions must represent a citizen who exudes Honesty, Excellence, Accountability, Respect and Teamwork towards all individuals and property. I understand that my use of VVAA technology is a privilege, not a right, and the principal and teachers can withdraw this privilege if I violate this Technology Use Agreement or other VVAA rules regarding using the VVAA's technology tools and services.

1. I will treat the computers, Chromebooks, iPads, and other technology devices carefully and will not break or alter them in any way.
2. I will only work on the programs and websites that are related to school and/or my teachers tell me to use.
3. I will use online accounts such as Google when I am asked to.
4. I will keep passwords private only to myself, my parents, and teachers.
5. I will only use the computer, Chromebooks, iPads or other items safely and to be nice to people. I will never hurt, scare or bully others. I know that the school can look at what I do on computers and other devices.
6. I will be respectful to teachers and peers by making eye-contact and putting the device down/away when requested.
7. I will keep myself and my family and friends safe by not sharing any names, phone numbers, or addresses on the computer, iPad, etc.
8. I will write reports and papers with my own ideas and will not take others' ideas and say they are mine.
9. I will tell an adult if I read or see something on the screen that is not appropriate for school.
10. I will only use my school account.
11. I will follow my classroom's technology procedures.

Consequences: If any of these agreements are violated, consequences will occur and will be appropriate to the violation. Consequences may include loss of technology use, written apologies, and other typical consequences used in the district.

Student Name (Print)

Student Signature

Date

Parent Signature

Date

Vegas Valley Adventist Academy

7-10 Technology Use Agreement

DIRECTIONS: Please read the expectations for the technology use agreement and sign below.

It is important to use the technology tools at school responsibly and in the way my teacher has demonstrated. I also understand that I am a member of the 7-10 VVAA community and my actions must represent a citizen who exudes Honesty, Excellence, Accountability, Respect and Teamwork towards all individuals and property. I understand that my use of VVAA technology is a privilege, not a right, and the principal and teachers can withdraw this privilege if I violate this Technology Use Agreement or other VVAA rules regarding using the VVAA's technology tools and services.

1. I understand that district technology is to be used for educational purposes only. I will treat all technology (computers, iPods, Chromebooks, etc.) with care and make sure they do not become damaged.
2. I will return all technology to the district as I understand that the technology, equipment, and systems belong to Vegas Valley Adventist Academy.
3. I will not change or tamper with any of the school equipment or systems. This can include settings, software, downloads, hardware, etc.
4. I will use my own computer on the school's wireless network as if it were a school loaned device.
5. I will only represent myself in the digital world, and I will only use my account.
6. I will only work on the programs and websites that are appropriate and beneficial for the school setting.
7. I will keep passwords private only to myself, my parents, and teachers.
8. I will use my online accounts (i.e., Google, Schoology, etc.) and all other VVAA equipment for schoolwork only. VVAA can and may review any material developed, viewed, or shared.
9. I will be respectful to my teacher(s) and peers by making eye-contact and putting the device down/away when being requested.
10. I will regularly use the digital communication tools that my teacher(s) specify.
11. I will use respectful language in my communications in all areas: verbal, blogs, online documents, websites, videos, emails, etc.
12. I will keep myself and my family and friends safe by only publishing non-identifiable information about myself or others and not posting items such as full names, phone numbers, pictures, addresses, itineraries, events, etc., unless applicable for post-secondary admissions.
13. I will only send, store, or access appropriate and legal materials.
14. I will write essays, reports, etc. with my original thoughts and I will properly cite any information I receive from other sources including images, videos, and other multimedia as per Fair Use and Copyright laws.
15. I will report any misuse of technology to an adult.
16. I will treat all others with respect in the online and digital environment.
17. I will ask for help immediately when needed or something goes wrong with technology.
18. I will follow my classroom's technology procedures.

Consequences: If any of these agreements are violated, consequences will occur and will be appropriate to the violation. Consequences may include loss of technology use, written apologies, and other typical consequences used in the district.

Student Name (Print)

Student Signature

Date

Parent Signature

Date

VVAA Behavior Expectations--Matrix

Expectations	TRANSITIONS/ COMMON AREAS	WORSHIP/ CHAPEL	OFFICE	BATHROOM	PLAYGROUND	DISMISSAL	CLASSROOM	FIELD TRIPS
HONEST	Turn in found items to the office. Immediately and accurately report problems.	Let your teacher know when you need to use the bathroom.	Be honest as to why you are in the office.	Report inappropriate behavior	Immediately and accurately report problems.	Take only your belongings.	Show integrity in your work. Ex. do your own work	Make sure it's your parents that see, fill out, and sign the form.
EXCELLENCE	Greet and acknowledge visitors and teachers. Go to your destination quickly and quietly.	Be prepared for when your class is leading out. Be engaged.	Use soft voice in the foyer.	Throw all garbage in the trash. Take care of school property.	Practice good sportsmanship. Throw trash away.	Have all your belongings packed and with you.	Do your best work and bring your best behavior.	Bring your best behavior. Engage and participate in the field trip.
ACCOUNTABLE	Be aware of your surroundings. Accept consequences. Stay in authorized areas.	For worship, when you hear the signal please walk to your assigned area. Sit in your assigned area. Keep your hands to yourself.	Walk directly to your destination. Return promptly.	Wash your hands with soap. Monitor your time. Bathroom business only. Flush the toilet.	Listen for the line-up signal. Line up properly. Apologize for mistakes. Be safe.	Be quick and prompt to head out. When you hear your name go out immediately. Bathroom breaks must be taken before 3:20.	Be prepared and complete your work.	Bring your forms home and back before the deadline.
RESPECTFUL	Use soft voices. Walk. Walk on the outside when PE is in session. Keep your hands and feet to yourself.	Give full attention to the participants.	Greet and acknowledge the admin assistant first.	Mind your business. Use a soft voice when speaking.	Take turns. Respect your equipment. Use kind words.	Keep quiet and listen for your name.	Give full attention to the speaker. Clean up your area. Take care of our school. Respect personal space.	Be a great role model for our school during the field and traveling there and back.
TEAM WORK	Hold doors open for others. Close doors softly.	Positively participate. Celebrate all your schoolmates and peers.	Be considerate. Offer to be helpful when the opportunity arises.	If you see a mess, help clean it up. If there is no soap or there is an overflowing/clogged toilet report it right away.	Play fair. Give everyone a turn. Include others.	Make sure your area is clean before dismissal. Stack your chair before you leave.	Disagree respectfully. Use your words not your hands. Positive cooperation	Look out for each other. Be aware of your surroundings and adhere to all safety guidelines.

HEART Reflection Sheet (Grades 3–6)

Student Name: _____ Date: _____

Teacher: _____

What happened?

(Briefly explain what you did.)

Which HEART value was not followed?

- ☐ H – Honest (telling the truth, integrity)
- ☐ E – Excellence (best effort, following expectations)
- ☐ A – Accountable (owning choices, following directions)
- ☐ R – Respectful (words, actions, space, property)
- ☐ T – Teamwork (cooperation, kindness, inclusion)

Why was this a problem?

What is a better choice next time?

How will I fix or restore the situation?

(apology, redo work, clean up, kind action, etc.)

Student Signature: _____ Teacher: _____

HEART Reflection Sheet (Grades 7–10)

Student Name: _____ Date: _____

Class / Period: _____ Demerits (if any): _____

Describe the situation objectively:

HEART Value(s) Impacted:

☐ H – Honest ☐ E – Excellence ☐ A – Accountable ☐ R – Respectful ☐ T – Teamwork

My role in this situation:

What responsibility do I need to take?

What will I do differently next time?

Restoration Action (required):

☐ Apology ☐ Service ☐ Redo work ☐ Conference ☐ Other: _____

Student Signature: _____ Teacher/Admin: _____



CONSENT TO TREATMENT (1 per student)

Student's Full Name: _____

Date of Birth: _____

Parent's names: _____

Mother: Home # _____ Cell # _____ Work # _____

Father: Home # _____ Cell # _____ Work # _____

PLEASE PROVIDE A COPY OF YOUR MEDICAL INSURANCE CARD.

Special Needs: Are there any physical, mental, and/or emotional factors which may affect your child's learning experience (hearing, vision, speech, learning disabilities, etc.) Please explain:

Allergies or other health conditions: Please list any allergies this child has (food, medicine, environment, or other health issues: for example asthma, etc.) and indicate any reactions, necessary precautions, and treatments currently used to manage these conditions:

Family Physician Name and Phone : _____

Dentist Name and Phone Number: _____

Hospital Preference: _____

Hospital Phone #: _____

The above named student **is / is not** (circle one) covered by health insurance.

Insurance name: _____

Policy #: _____

Has a professional (such as a teacher, counselor, etc.) ever expressed concern about any other challenges with regard to this child? *Please check all that apply:*

☐ Math Disability ☐ Difficulty Reading Disability

☐ Difficulty Social Problems ☐ Behavioral Problems ADD/ADHD

☐ Giftedness ☐ Other – please specify: _____

Other Medical Professionals: Please list any other medical professionals that see your child regularly.

Other Specialist (ophthalmologist, audiologist, etc.) _____

Name and Phone Number: _____

If emergency service involving medical action or treatment is required and neither the parent nor the family physician can be reached for consent, the parents hereby consent to the rendering of such emergency medical service for the above-named student as shall be necessary in the medical opinion of the doctor rendering service.

Parent/Guardian Signature: _____

Date: _____



SDA CHURCH MEMBERSHIP VERIFICATION FORM

Please note that your local Pastor or Church Clerk must verify your church membership in order to get the best tuition prices as stated in our ***Tuition Fees Schedule*** form. PLEASE filled out and bring back to school as soon as possible. Until membership is verified, you will be charged the tuition community rate until Vegas Valley Adventist Academy receives verification from you.

MEMBER NAME: _____

STUDENT NAME 1: _____

BAPTIZED: ____Yes ____No GRADE ENTERING: _____

STUDENT'S NAME 2: _____

BAPTIZED: ____Yes ____No GRADE ENTERING: _____

The above member is a member in "Good Standing" at the following

Seventh-day Adventist Church: _____ located at the

following address:_____.

If more information is needed we can contact the Pastor _____ at _____

Or Church Clerk _____ at _____

Signature: _____ OR _____
Pastor Church Clerk

DATE: _____

6059 W. Oakey Blvd., Las Vegas, NV 89146 · 702-871-7208 ·
www.vvaa4u.org



AFTER SCHOOL CARE REGISTRATION

Allergic to:

Student's Name: _____ Grade: _____ DOB: ____/____/____

Father		Mother
	Parent's Name - First then	
	Work Phone Number	
	Cell Phone Number	

_____ If for any reason, I, the parent, cannot be reached on my cell
Initial phone, call my work phone number.

A PICTURE ID WILL BE REQUIRED for pick up. Those picking up must be over 18 years of age to check/clock out students. This process is important until we get to know each and every parent. For non-regular individuals asked to pick up students, picture IDs will be required. NO ID, NO RELEASE.

After-School Care starts promptly at 3:45 P.M. to 6:00 P.M., Monday – Thursday and 12:15 P.M. to 5:00 P.M., Friday. The grace period for pick up is between 3:30 P.M. - 3:45 P.M. Monday – Thursday and 12:00 P.M. - 12:15 P.M. Friday. Daycare fees are based on a flat rate of \$12.00 per day. If picking up after 6:00 P.M., late fees apply \$1.00 per minute per child thereafter. After-School Care and LATE pick-up fees will be billed on your monthly statement.

Expectation: Each parent or guardian MUST place a signature next to the clocked-out time. Please make sure your signature is legible. VVAA requests this for the safety of your child.

In order to continue After-School Care services for your child, After-School Care charges posted to your account must be paid with your monthly tuition payment. If your account is not paid, you could be asked to withdraw your child from our program.

_____ I understand that if I pick my child up after closing hours,
Initial or late on early dismissal days when there is no After
School Care, I will be charged a late fee penalty as stated
above.

By signing this form, I, the parent, pledge that I have read this form carefully and will follow the VVAA guidelines for After-School Care.

Parent/Guardian Signature: _____ Date : _____



Cell Phone Usage

Dear Parent,

To keep your children focused on all educational endeavors during the school day, cell phones must be turned in to their teacher daily for those who bring them to school. If phone calls need to be made during the day, the office staff or teacher will make the call for your child.

Please sign the form below and return it to school as soon as possible. Cell phones will be returned at the end of each school day. If your child does not turn in their cell phone and it is confiscated, you must retrieve it yourself and they will not be allowed to bring it school for the remainder of the school year.

Thank you for your help. We are endeavoring to provide the safest environment possible for your children.

Blessings,

VVAA Faculty

PLEASE INITIAL YOUR CHOICE:

My child has a cell phone and will turn it in to their homeroom teacher daily _____

My child does not bring a cell phone to school _____

Parent Name _____ Signature _____

Student Name _____ Grade _____

VVAA Student Handbook

2026-2027

I have read the VVAA Handbook carefully and understand and agree to the VVAA policies and standards.

Parent Name: _____

Parent Signature: _____ Date: _____

Students Name: _____

Student Signature: _____ Date: _____